

H P GOVT DENTAL COLLEGE AND HOSPITAL SHIMLA-171001

No. HFW(GDC)B(12)42/95-

Dated: Shimla-1 24/7/20

INSTRUCTIONS FOR THE CANDIDATES

It is for the information of all the candidates who have been selected and his/her name appeared in the Final Allotment list are hereby directed to adhere to the following instructions:-

(Last date of joining the allotted institute:- 27-07-2020 up to 05:00PM)

1. Allotted Candidates have option to join their allotted college by following two modes:-

PHYSICAL REPORTING

- (i) The candidate would report to the college physically for taking admission, after paying necessary fees in the concerned college Bank Account and submission and verification of the original documents at the college and join duties.
- (ii) At the time of Physical verification candidate should produce Medical Fitness Certificate from the Govt. Medical College Board /District Hospital Medical Board alongwith certification that he/she is not COVID-19 suspected patient.
- (iii) Agreement Bond, Un-dated Cheques and Physical verification of original certificate will have to be done at the time of physical joining.
- (iv) He/She should give self-attested undertaking to the concerned college stating as under:-
 - (i) That I hereby declare that all the information given/uploaded by him/her in the application is accurately correct and true to the best of my knowledge.
 - (ii) That he/she will abide by the terms and conditions of the prospectus and the decision taken by the Centralized Counseling Committee.

ONLINE REPORTING

(Please read the details of online admission process ,which is available on HPGDC, Website as well as online counseling web-site)

- (i) They can join the allotted college by sending a confirmatory email regarding acceptance of seat and uploading scanned copies of relevant /essential documents as mentioned in the Prospectus and pay the requisite fees online to the allotted college Bank Account.
- (ii) Point (ii) and (iii) as mentioned for the physical reporting will be essentially followed at the time of physical joining of the candidates.

The candidate will deposit the fees in their respective college Bank account which may be obtained from the respective college which has been allotted to him/her.

NOTE:- In case you fail to report for joining by **27-07-2020 up to 05:PM**, the provisional seat allotted to you will be treated as cancelled and no claim thereafter will be entertained in any case

- I. You are required to keep following documents ready for joining:-
- (i) Admit card issued by NBE.
 - (ii) Result/Rank Letter issued by NBE.
 - (iii) Mark Sheets of BDS 1st, 2nd, 3rd and Final Profession Examinations.
BDS Degree/Provisional BDS Degree.
 - (iv) Internship Completion Certificate/Certificate from the Head of Institution.
 - (v) Attempts Certificate duly signed by the Principal of the College concerned.
 - (vi) Character Certificate from the College last attended.
 - (vii) Permanent/Provisional Registration Certificate issued by DCI.
 - (viii) High School/Higher Secondary Certificate/Birth Certificate as proof of date of Birth.
 - (ix) The NOC from competent authority in case of In- service candidates.
 - (x) One of the identification proofs (ID Proof) i.e. PAN Card, Driving License, Voter ID, Passport or Aadhar Card.)
 - (xi) Bonafied Himachali Certificate (In case of Direct State Quota Candidate).
 - (xii) Reserve category certificate in case of seat allotted in SC/ST/PWD category.
 - (xiii) Affidavit (In original) duly attested, from the direct candidate stated in the Appendix-3.
 - (xiv) Affidavit (in original) duly attested for not participation in raging activities as stated in Appendix 7.
 - (xv) Agreement Bond, Un-dated Cheques and Physical verification of original certificate will have to be done at the time of physical joining.
 - (xvi) Your selection is purely provisional subject to verification of original certificates/documents at the time of physical joining by the allotted college.

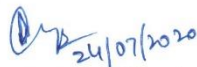
 24/07/2020

**Principal-cum-Member Secretary,
H. P. Govt. Dental College, Shimla.
Dated: Shimla-1, the**

No. As above

Copy to :-

3. The Director, Medical Education and Research, Himachal Pradesh, Shimla-9 for information and necessary action please.
4. The Principal Himachal Institute of Dental Sciences, Ponta Sahib, Distt. Sirmour (H.P.) /Himachal Dental College, Sunder Nagar, Distt. Mandi (H.P.) /Bhojia Dental College, (Budh), Baddi, Distt. Solan with the directions put on above notice on the College Notice Board or College Web-site.

 24/07/2020

**Principal-cum-Member Secretary,
H.P. Govt. Dental College, Shimla**

H P GOVT DENTAL COLLEGE AND HOSPITAL SHIMLA-171001

No. HFW(GDC)B(12)42/95-

Dated: Shimla-1 24-7. 2020

PROCESS OF ONLINE ADMISSION

1. At first the candidate will generate the provisional allotment letter from their student login ID.
2. Then the candidate will email the documents/undertakings as prescribed in the allotment letter on college email ID for verification of documents.
3. The scrutiny committee constituted under the supervision of Principal, will verify the documents of the provisionally selected candidate and check the eligibility as per terms and conditions of prospectus and also of the instructions issued from time to time.
4. If there is any discrepancy in the documents, the same shall be informed to the candidates through email/telephonic message by the respective institute. The institute shall ensure that all the documents in original/scanned copies are verified before next step.
5. College will send the bank Account details to the candidates.
6. The candidate shall deposit the fee through RTGS or through Online in the Account of concerned College and shall send the details of the fee deposited along-with the UTR/Bank Transaction ID number to the allotted college.
7. The college will intimate the joining of the candidates to the counseling committee through the online portal/and through HP,GDC, Shimla e-mail.

Prs
24/07/2020

**Principal-cum-Member Secretary,
H. P. Govt. Dental College, Shimla.**
Dated: Shimla-1, the

No. As above

Copy to :-

1. The Director, Medical Education and Research, Himachal Pradesh, Shimla-9 for information and necessary action please.
2. The Principal Himachal Institute of Dental Sciences, Ponta Sahib, Distt. Sirmour (H.P) /Himachal Dental College, Sunder Nagar, Distt. Mandi (H.P.) /Bhojia Dental College, (Budh), Baddi, Distt. Solan with the directions put on above notice on the College Notice Board or College Web-site.

Prs
24/07/2020

**Principal-cum-Member Secretary,
H.P. Govt. Dental College, Shimla**